



BANQUET INFORMATION FORM

NAME: _____

BUSINESS/ORGANIZATION: _____

ADDRESS: _____

EMAIL: _____

PHONE: _____ CELL: _____

Credit Card# _____ Exp: _____

BANQUET DATE: 1st Choice: _____ 2nd Choice: _____

Start Time: _____ AM / PM

Number of Guests: _____ Banquet Option: _____

Menu Options:

Potato: _____ Salads: _____

Desert: _____

Special Requests:

Terms & Conditions:

- Room Rental Charge of \$125 in effect for Breakfast & Lunch Meetings. \$200 for Banquets
- Bartending is included in the room charge for banquets.
- Room Rental Charge will be discounted 25% (Banquets Only) with 40+ Guests
- 25% deposit is due at time of booking. Refundable if event cancelled 10 days prior to event
- AGLC rules state All liquor & Food must be supplied by The Station. Last Call is 1AM.
- Minimum charges based on number of guests confirmed no later than 5 days prior to event
- PA system / Video available on request for small additional charge depending on needs
- Named Individual or Business /Organization will be responsible for any damage or stolen items

By Signing this agreement you agree to the terms & conditions laid out under the Terms & Conditions stated above.

DATED: _____ 20 _____ Signed By: _____